

Addressing Workgroup Meeting Minutes

March 7th, 2013

Present:

Mindy Cochran, Flathead County GIS
Nathan Holm, Flathead County GIS
Doug Conners, City of Kalispell
Necile Lorang, City of Whitefish
Jason Singleton, OES-GIS
Monica Eisenzimer, Flathead County Election
Aaron McCoulcey, City of Kalispell

- **Introduction of Addressing Workgroup**
 - We did a round table introduction and re-capped the purpose of the addressing workgroup. The addressing workgroup was formed 1 year ago and meets quarterly to discuss addressing related issues in common with the cities/county. The first project the workgroup took on was the sync up records for the 3 cities/county. The project has been completed for Kalispell and Whitefish.
- **Columbia Falls / Flathead County Address Audit**
 - The Columbia Falls address audit is being moved off of the addressing committee to-do list due to no new progress.
- **CAMA Vs. ORION**
 - Mindy provided an update regarding questions brought up at the last meeting regarding the update frequency of the CAMA data. The DOR is no longer providing the CAMA access databases. They are providing the SQL ORION database, which is updated nightly. The CAMA website is updated monthly.
 - Discussion branched out into the inaccuracies in the ORION data when it comes to certain fields such as owner name and School District. The data that is reliable from the DOR is assessment information, since they are the primary information keepers of that data. Owner name and school district information should be pulled from the county records. Doug asked about the accuracy of the School District taxes, and Mindy explained that the GIS Department audits those taxes, and they are based off of Plat Room/GIS data, and therefore pretty accurate. Necile asked about the Whitefish Fire Service area, and said that part of her annual process to check taxes on that is to ask the Clerk and Recorder if any new annexations have been recorded. Mindy said last year Paula forwarded Necile's email to GIS, but really the primary information keeper of that data is Diana Kile, Clerk to the board of Commissioners.
- **County Road Naming and Readdressing Projects**
 - Mindy stated GIS has initiated a handful of readdressing projects over the course of the winter, but no road naming projects. As sign installations are difficult when the ground is frozen, GIS usually avoids naming roads during winter months.

- GIS plans to start initiating road naming projects again next week, with the road name/address changes taking effect in mid-May. The first slated project is in the Haywire Gulch area and will include 5 unnamed roads.
- Monica asked about getting notifications of changes so she can update the Election Department address data. Mindy stated that she could point her in the direction of some data they make available for download from the Internet.
- Doug talked about plats that were vacated back to tract land and asked if the addresses were removed when that happened. Mindy stated they would if they had specific direction to remove the addresses. (Note: I also checked with the GIS staff after the meeting and they said they did have one of these come through recently off of Edgewood, and they did remove the addresses)
- **Next Meeting: MOU to define city/county responsibilities as it pertains to 911**
 - Mindy explained that the commissioners have asked GIS to get an MOU in place to further define what the expectations/responsibilities are of the Flathead County GIS Department is as it pertains to the cities and 911. Mindy said to feel free to invite anyone to that meeting that might be interested in participating in the discussion.
- **Jason overviewed the location info field the dispatchers will be starting to use**
 - Jason provided a picture of the image from the dispatcher's computer screen which displays a new field for "location" information. He is working on testing it with some data that Doug provided which states location information for a given phone number. Some examples of location information are shop, basement, garage, city hall front desk, etc. Jason said they are in the early stages of implementation so they doing any outreach quite yet to have people submit this type of location information if they have it, but longterm, he thinks it will be a useful tool.
- **Meeting Adjourned**